

Facility Rental Procedures

Contact- Juliana Inferrera is the Youth/Events Director and contact for all party needs:
julianai@tiburonpc.org (415) 789-7900 office

Rental Prices- Facility Rental Agreement and Guest List will be signed prior to the event and given to Juliana. For any large party and or private party (50+ people), a \$250 deposit is required. Deposit will be given back if there is no damage to the facility.

Clubhouse

Wedding/Big Party (Clubhouse all north outside areas) \$4000- rate for 5 hours \$250 for each extra hour

Party 10-50 people \$500- rate for 5 hours, \$150 for each extra hour

Party 50-100 people \$1000- rate for 5 hours, \$150 for each extra hour

Party 100+ people \$2000- rate for 5 hours, \$150 for each extra hour

Board Room / TV Lounge - \$50/hour (1-25 people)

Group Exercise Studio - \$75/hour (plus instructor fee if applicable) (up to 180 people)

North Patio \$100/hour

Upper Deck \$100/ hour (up to 100 people)

Tot grass, patio and room "Kid's Zone" \$75/ hour (1- 30 people)

All Grass Areas \$75/hour

Pool Parties- Members who bring guests in may share the pool with other members Additional \$20/ hour per lifeguard needed depending on amount of swimmers

It is preferred that members order food through the TPC Café. Snacks and Cakes are ok to bring in with permission of The Food & Beverage Director or the General Manager. Other catering and service charges may apply including a Manager's fee of \$25/ hour for each event.

Catering – All catering for the club is done through Chef Austin Whittaker, Food and Beverage Director. Food must be ordered and finalized **one week** before the event. Chef Austin can be contacted at 789-7900 or austinw@tiburonpc.org. Exceptions will be made for cakes and certain items.

OVER

Pool Parties – Any member that wishes to have a pool party must submit a list of members and non-members that will be attending at least **one week** in advance. Liability waivers also need to be received for every non-member attending. You can give members a copy of the guest list and parent waiver form, both of which are liability forms for the members to bring back. Among the members we would also like to which children have passed the fish test and which have not. Members should be aware that they will be charged \$10 for each adult and \$6 for each child in attendance as well as a possible \$20/ hour lifeguard fee depending on the size of the party. We will be able to let them know what the guard fee will be only after we have their guest list.

Outside Entertainment

For liability purposes, all outside entertainment must be approved by the TPC management.

Jumpies- For all jumpy rentals, TPC would prefer members to use Astro Jump at 415-244-5867

Popcorn/Bubble Machine- The TPC owns a Popcorn/bubble machine and can be reserved one week prior for a price of \$30. We will provide standard materials, unless there are special requests.

Cancellation Policy- Events must be cancelled with in 72 hours of the time of the event. If not, the member does not receive the deposit back. Cancelled events requiring food, lifeguards, manager on duty, or other services are subject to additional fees.

TPC Equipment and Party Areas

Dimensions:

The Cafe with the bar size, since that takes up that corner:

46' 9" x 32' 15"

The patio:

Trellis= 32' 7" x 17' 7"

Patio= 70" x 45"

The Board/ Card Room:

24' 2" x 15' 2"

The radius of the round tables:

Small, Lounge Rounds (2)- 21"

Large outside round (5)- 30"

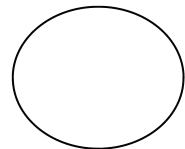
Large, middle round (1)- 27"

The square tables:

Square Tables (5)- 45"

13 metal outdoor picnic tables, benches attached (hold approx. 12 people/ table)

8 wood round outdoor/indoor tables (holds approx. 8 people/ table)



8 square wood tables (holds approx. 4-6 people/ table)know

